Associate in Arts

2014-2015 Catalog

Concentration in Business Administration

Award Granted Upon Completion: Associate in Arts
Credits/Contacts Required: **60/60**
Major code: 01/107

CIP Code: 240101

Description

This Associate in Arts in Business Administration degree is designed for students who wish to transfer to a four-year college or university and major in the business fields of Accounting, Business Administration, Management, Marketing, and Human Resources. Students should work closely with their academic advisor to select the appropriate courses needed for their intended transfer institution. All students completing this Associate in Arts program will meet the Michigan Transfer Agreement (MTA) requirements listed in the catalog. ✪

General Education Requirements * – Min 30 credits

		Cr
ENGL-101	Rhetoric & Composition	3
XXXX-xxx	Communication Elective ENGL-102 or 145; COMM-103, 104, or 120	3
MATH-110 MATH-141	College Algebra ** **-OR-** Analytical Geometry & Calc I **	4-5
XXXX-xxx	Natural Science ***	8-10
ECON-131	Macroeconomics	3
XXXX-xxx	Social & Behavioral Science # Elective	3
XXXX-xxx	Humanities Electives #	6

✪	This degree requires fulfillment of the Michigan Transfer Agreement General Education requirements. All courses used to fulfill MTA must have a grade of "C" or higher.

Requirements – Min 30 credits

		Cr
ACCT-101	Accounting Principles I	4
ACCT-102	Accounting Principles II	4
BUSN-160	Introduction to Business	3
CIS-101	Computer Concepts & Applications	4
ECON-132	Microeconomics	3
MATH-210	Introduction to Statistics	4
XXXX-xxx	Approved Electives ##	8

Suggested Sequences Per Semester

		Cr / Ct
First Semester		
BUSN-160	Introduction to Business	3/3
CIS-101	Computer Concepts & Apps	4/4
ENGL-101	Rhetoric & Composition	3/3
MATH-110 MATH-141	College Algebra ** **-OR-** Analytical Geom & Calc I **	4-5/4-5
		14-15/14-15
Second Semester		
MATH-210	Introduction to Statistics	4/4
XXXX-xxx	Communication Elective	3/3
XXXX-xxx	Natural Sciences w/Lab Elective	4-5/5-7
XXXX-xxx	Social & Behavioral Sciences Elective #	3/3
		14-15/15-17
Third Semester		
ACCT-101	Accounting Principles I	4/4
ECON-131	Macroeconomics	3/3
XXXX-xxx	Humanities Elective #	3/3
XXXX-xxx	Approved Electives ##	6/6
		16/16
Fourth Semester		
ACCT-102	Accounting Principles II	4/4
ECON-132	Microeconomics	3/3
XXXX-xxx	Natural Science Elective	4/4
XXXX-xxx	Humanities Elective #	3/3
XXXX-xxx	Approved Electives ##	2/2
		16/16

* It is the student's best interest to review transfer guides which are available online at www.macrao.org for specific university and program requirements. Students should regularly consult with their four-year transfer university as well as their Bay College advisor prior to scheduling classes.

** Math courses in this program require specific placement scores or prerequisite courses. Students not meeting prerequisites for their required courses may need to take more time and more credits to fulfill degree requirements.

*** Students must choose two natural sciences to meet the MTA requirement, and at least one must be a lab science course. See advisor for details.

\# Students must choose courses in Social & Behavioral Sciences and Humanities from two different subject areas to meet MTA.

The number of Approved Electives will be based on the degree requirements of 60 credits and the choices made for General Education courses.