

Accounting

2017-2018 Catalog

Award Granted Upon Completion: Certificate in Accounting

Credits/Contacts Required: 32/32

Major code: 04/401

CIP Code: 520301

Description

This program is designed for students interested in an entry level position in the field of Accounting. The program will provide the business, accounting, and computer knowledge and skills required to perform duties as a bookkeeper or accounting clerk. Students may further enhance their employability options by completing an Associate in Applied Science in Accounting degree.

General Education Requirements

None		
<u>Requirements – Min 32 credits *</u>		<u>Cr</u>
ACCT-101	Accounting Principles I	4
ACCT-102	Accounting Principles II	4
ACCT-105	Accounting with Computers	3
ACCT-110	Payroll Accounting	3
BUSN-160	Introduction to Business	3
CIS-101	Computer Concepts & Applications	4
OIS-150	Word Processing Applications	4
XXXX-xxx	Approved Electives **	7

Suggested Sequences Per Semester

		<u>Cr / Ct</u>
First Semester		
ACCT-101	Accounting Principles I	4/4
BUSN-160	Introduction to Business	3/3
CIS-101	Computer Concepts & Applications	4/4
XXXX-xxx	Approved Electives **	4/4
		<hr/>
		15/15
Second Semester		
ACCT-102	Accounting Principles II	4/4
ACCT-105	Accounting with Computers	3/3
ACCT-110	Payroll Accounting	3/3
OIS-150	Word Processing Applications	4/4
XXXX-xxx	Approved Electives **	3/3
		<hr/>
		17/17

* Keyboarding proficiency is necessary for the successful completion of this degree. Students may demonstrate keyboarding proficiency by successfully passing the keyboarding test available in the Student Computing Center. Students without prior keyboarding experience should enroll in OIS-090 Computer Keyboarding.

** Choose 7 credits from any ACCT, BUSN, CIS, HMG, ECON, or OIS courses.
- ACCT-100 will be accepted as an elective only if taken prior to successful completion of ACCT-101.

Bay De Noc Community College

Undergraduate certificate in Accounting

Program Length: 12 months

Students graduating on time

18% of Title IV students complete the program within 12 months¹

Program Costs*

\$4,840 for in-state tuition and fees

\$12,712 for out-of-state tuition and fees

\$1,200 for books and supplies

\$6,130 for off-campus room and board

\$6,130 for on-campus room and board

Other Costs:

None

Visit website for more program cost information: www.baycollege.edu/Admissions/Paying-for-College/Financial-Aid/Cost-of-Attendance.aspx

*The amounts shown above include costs for the entire program, assuming normal time to completion. Note that this information is subject to change.

Students Borrowing Money

6% of students who attend this program borrow money to pay for it²

The typical graduate leaves with

N/A* in debt³

The typical monthly loan payment

N/A* per month in student loans with N/A* interest rate⁴.

The typical graduate earns

not provided per year after leaving this program⁵

Graduates who got jobs

N/A* of program graduates got jobs

*We are not currently required to calculate a job placement rate for program completers.

Program graduates are employed in the following fields:

Tax Preparers: <http://onetonline.org/link/summary/13-2082.00>

Bookkeeping, Accounting, and Auditing Clerks: <http://onetonline.org/link/summary/43-3031.00>

Payroll and Timekeeping Clerks: <http://onetonline.org/link/summary/43-3051.00>

Brokerage Clerks: <http://onetonline.org/link/summary/43-4011.00>

Statistical Assistants: <http://onetonline.org/link/summary/43-9111.00>

Bioinformatics Technicians: <http://onetonline.org/link/summary/43-9111.01>

Licensure Requirements⁶

*Program has no licensure requirements in any state.

Additional Information:

No additional notes provided.

Date Created: 4/5/2017

These disclosures are required by the U.S. Department of Education

Footnotes:

¹ The share of students who completed the program within 100% of normal time (12 months).

² The share of students who borrowed Federal, private, and/or institutional loans to help pay for college.

³ The median debt of borrowers who completed this program. This debt includes federal, private, and institutional loans.

⁴ The median monthly loan payment for students who completed this program if it were repaid over ten years at a NA* interest rate.

⁵ The median earnings of program graduates who received Federal aid.

⁶ Some States require students to graduate from a state approved program in order to obtain a license to practice a profession in those States.

⁷ State Job Placement Rate: N/A