WELCOME!

The Student Success Office is the first stop for information and assistance to support students with disabilities. We strive to ensure that programs and services of the college are accessible to the individual with a disability. At the college level it is each student’s responsibility to self identify their need for their particular accommodation. This is done by first completing the required form, and after that a discussion takes place with the Director of Student Success.

The process is addressed on an individual, case-by-case basis, according to a student’s specific recommended accommodations. Requests should be followed up by valid, reasonable documentation to activate this no cost service. Documentation can be from MI Rehab Services, Vet Voc Rehab, MI Commission for the Blind, ISD’s High School IEP’s, a student’s history, or a letter from a medical doctor.

http://www.baycollege.edu/Academics/Academic-Support/Student-Success-Office

STUDENT SUCCESS OFFICE & CENTER...

Bay College is committed to giving all students the opportunity to succeed by offering a variety of student support services.

Remember: A student has to request support services. This is not automatically provided.

*Bay college does not provide personal attendants for students with a disability.

Providing Disabilities Services and Tutoring

Tutoring Services

- Peer tutoring– Individual/Small Groups
- Occupational Courses
- BUSN-177 Mathematics of Business
- MATH-102 Introduction to Technical Math
- MATH-106 Technical Algebra & Trigonometry I
- MATH-125 Technical Algebra & Trigonometry II
- General Education courses.

Note: Tutoring is also provided at the TRIO office, LRC room 826 and the Math-Science Center, room 121 of the Math/Science Building, Student Success Center Bay West, room 221.

Accessible Services

Typical services Bay College offers for eligible students:

- Extended time for tests (where appropriate)
- Note-taking services
- Alternative text formats
- The use of a recorder for academic needs
- Assistive Technology (AT)
- Reader/scribe for tests
- Access to distraction reduced testing environment

The above list contains examples of possible academic adjustments and auxiliary aids and services, and is not intended to be an exhaustive list. Academic adjustments and auxiliary aids and services will be based upon on a student’s individual needs.
Disability Support Services: Differences Between High School and College

**HIGH SCHOOL**

- IDEA provides opportunities to succeed in school.
- Education is a Right and must be accessible to you.
- Core modifications of classes required.
- School must identify disability.
- Documentation is I.E.P. school provides evaluation at no cost to student.
- School develops I.E.P.
- Student is assisted by parents and teachers.
- School arranges accommodations.
- Parent has access to student records.
- Parent advocates for student.
- Grades may reflect effort, attendance or modified curriculum.
- Teachers remind students of assignments and due dates.

**COLLEGE**

- ADA and Sections 504 & 508 provide access to school.
- Education is not a Right. College is voluntary and has costs.
- Modifications cannot fundamentally alter the nature of a program.
- Student must self-identify to the Student Success Office.
- Student provides documentation that meets school’s standards. If evaluation is necessary, it’s at the student’s expense.
- Student identifies needs and requests accommodations. No I.E.P.’s or 504 Plan exist at the college level.
- Student must seek assistance from the Student Success Office.
- Student self-advocates and must request accommodations.
- Parent has no access to student records or information without student’s written consent.
- Student must self-advocate.
- There is no “A for effort”.
- Students expected to read and follow the course syllabus. Instructors may not give reminders.

The College will give primary consideration to the accommodation requested by the student with a disability. The determination of whether a modification will fundamentally alter an academic requirement will be made in accordance with the process outlined in Bay College Board Policy 1061.2 (Procedure for Requesting an Accommodation). Also, in the event a proposed modification is determined to fundamentally alter an academic requirement, the College will consider alternative modifications in accordance with Bay College Board Policy 1061.2 (Procedure for Requesting an Accommodation).

The SSO at Bay College has programs to ensure that no student with a disability is denied the benefits of, excluded from participation in, or otherwise subject to discrimination because of the absence of educational auxiliary aids for students with impaired sensory, manual or speaking skills. Bay College shall take appropriate steps to ensure that communications with students with disabilities are as effective as communications with others.

**Escanaba Campus**

Chris Fries, Director SSO
LRC Room 819
906-217-4017
sso@baycollege.edu

**Iron Mountain Campus**

Marcelle Jones, Director
Academic Support Services, Room 221
906-302-3004
sscwest@baycollege.edu

Bay de Noc Community College, an equal opportunity employer, complies with all applicable federal and state laws regarding nondiscrimination and equal employment opportunity, including Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. The Bay de Noc Community College Board of Trustees is committed to a policy of nondiscrimination and equal opportunity for all persons regardless of religion, race, color, sex, age, disability, national origin, height, weight, familial status, pregnancy, or marital status in employment, educational programs and activities, and admissions. Inquiries or complaints may be addressed to the ADA Coordinator or the EEO Coordinator, 2001 North Lincoln Road, Escanaba, MI 49829, 906-786-5802.