# **Business Administration, AA**

Award Granted Upon Completion: Credits/Contacts Required: 60/60 Major code: 01/107

# 2023-2024 Catalog

CIP Code: 520201

# Description

The Associate in Arts in Business Administration degree is designed for students who wish to transfer to a four-year college or university and major in the business fields of Accounting, Business Administration, Economics, Finance, Management, Marketing, and Human Resources. Students should work closely with their academic advisor to select the appropriate courses needed for their intended transfer institution. All students completing this Associate in Arts program will meet the Michigan Transfer Agreement (MTA) requirements listed in the catalog. O

Associate in Arts

# Transfer Areas of Interest

Accounting

- **Computer Information**
- **Business Administration**
- Systems

# General Education Requirements (Min 30 Credits) \*

- ENGL 101 Rhetoric & Composition Credit(s): 3
- XXXX xxx Communications Elective (ENGL 102 or ENGL 145; COMM 103, COMM 104, or COMM 120) Credit(s): 3
- MATH 110 College Algebra Credit(s): 4 \*\* OR
- MATH 140 Precalculus Credit(s): 5 \*\* OR Program Requirements (Min 30 Credits)
- ACCT 101 Accounting Principles I Credit(s): 4
- ACCT 102 Accounting Principles II Credit(s): 4
- BUSN 160 Introduction to Business Credit(s): 3
- BUSN 250 Business Law I Credit(s): 3
- BUSN xxx Approved Business Elective Credit(s): 3 ###

### Suggested Sequences Per Semester

### **First Semester**

- BUSN 160 Introduction to Business Credit(s): 3
- CIS 101 Computer Concepts & Applications Credit(s): 4
- ENGL 101 Rhetoric & Composition Credit(s): 3
- MATH 110 College Algebra Credit(s): 4 \*\* OR
- MATH 140 Precalculus Credit(s): 5 \*\* OR
- MATH 141 Analytical Geometry & Calculus I Credit(s): 5 \*\* First Semester Total - Credit(s): 14-15 | Contacts: 14-15

### Second Semester

- ECON 132 Microeconomics Credit(s): 3
- MATH 210 Introduction to Statistics Credit(s): 4
- XXXX xxx Communications Elective (ENGL 102 or ENGL 145; COMM 103, COMM 104, or COMM 120) Credit(s): 3
- XXXX xxx Natural Science Elective Credit(s): 4-5 \*\*\* Second Semester Total - Credit(s): 14-15 | Contacts: 15-17

Economics

Management

Finance

- Marketing
- MATH 141 Analytical Geometry & Calculus I Credit(s): 5 \*\*
- XXXX xxx Natural Science Electives Credit(s): 7-10 \*\*\* •
- ECON 131 Macroeconomics Credit(s): 3 •
- XXXX xxx Social/Behavioral Science Elective Credit(s): 3 # •
- XXXX xxx Humanities Electives Credit(s): 6 #
- CIS 101 - Computer Concepts & Applications Credit(s): 4
- ECON 132 Microeconomics Credit(s): 3 •
- MATH 210 Introduction to Statistics Credit(s): 4
- XXXX xxx Approved Elective Credit(s): 2 ##

Third Semester

- ACCT 101 Accounting Principles I Credit(s): 4 •
- BUSN 250 Business Law | Credit(s): 3 •
- ECON 131 Macroeconomics Credit(s): 3 •
- XXXX xxx Humanities Elective Credit(s): 3 # •
- XXXX xxx Social & Behavioral Sciences Elective Credit(s): 3# Third Semester Total - Credit(s): 16 | Contacts: 16

### Fourth Semester

- ACCT 102 Accounting Principles II Credit(s): 4 •
- BUSN xxx Approved Business Elective Credit(s): 3 ### •
- XXXX xxx Natural Science Elective Credit(s): 4 \*\*\*
- XXXX xxx Humanities Elective Credit(s): 3 #
- XXXX xxx Approved Elective Credit(s): 2 ## Fourth Semester Total - Credit(s): 16 | Contacts: 16

### Note(s)

This degree requires fulfillment of the Michigan Transfer Agreement General Education requirements. All courses used to fulfill the MTA must have a grade of "C" or higher. A minimum of 30 general education (GE) credits must be taken. If the minimum number of credits from each GE category is taken, an additional course will be necessary from any of the five general education categories. \* It is the student's best interest to review transfer guides which are available online at www.macrao.org for specific university and program requirements. Students should regularly consult with their four-year transfer university as well as their Bay College advisor prior to scheduling classes.

\*\* Math courses in this program require specific placement scores or prerequisite courses. Students not meeting prerequisites for their required courses may need to take more time and more credits to fulfill degree requirements.

\*\*\* Students must choose two natural sciences from two different subject areas to meet the MTA requirement, and at least one must be a lab science course. See advisor for details.

# Students must choose courses in Social & Behavioral Sciences and Humanities from two different subject areas to meet MTA. ## The number of Approved Electives will be based on the degree requirements of 60 credits and the choices made for General Education courses.

### The Approved Business Electives are BUSN 242, and BUSN 253, based on transfer institution requirements. See Academic Advisor.