



**OUTSTANDING PART-TIME FACULTY AWARD  
NOMINATION FORM (DEADLINE: FEBRUARY 12, 2010)**

Nominations are now being accepted for the Outstanding Part-Time Faculty Awards.

Each year one to three part-time instructors are selected as Bay's outstanding adjunct faculty. They must be currently teaching or have taught within the last twelve months. Commitment to education and excellence in service are the primary elements of recognition for this award.

To be considered for this award, a nomination is required. Any Bay College employee, student, alumni, or community member may nominate one or more part-time faculty or this award.

Please complete the following information on the nominee of your choice and forward to Dr. Edward Ogle, Vice President for Instruction and Student Learning, Bay de Noc Community College, 2001 North Lincoln Road, Escanaba, MI 49829-2511.

Nominations must be completed and received by February 12, 2010

**Nominee's (Part-Time Faculty) Name** \_\_\_\_\_

**Information about the nominator (you):**

Name \_\_\_\_\_ ID No. (if applicable) \_\_\_\_\_

Address \_\_\_\_\_ Telephone No. \_\_\_\_\_

Your Status:     Student                       Administrator             Faculty/Staff Member  
                           Community Member             Alumni             Other \_\_\_\_\_

The following have been identified as important characteristics of exemplary instructors:

CHARACTERISTICS	
1) Demonstrates subject matter with expertise and currency.	
2) Displays enthusiasm about the subject matter and about teaching in general.	
3) Displays willingness to meet with students outside of class and/or provides a means for students to receive assistance.	

CHARACTERISTICS	
4) Displays respect for all students.	
5) Challenges, motivates, and encourages students to think independently.	
6) Creates a strong desire in students to explore and learn more about the subject area.	
7) Guides and mentors students in making successful life/career choices.	
8) Creates a safe and cooperative learning environment where students feel comfortable to ask questions, disagree with the instructor, or ask for clarification.	
9) Engages in continued professional development activities.	
10) Works collaboratively with colleagues and staff.	
11) Actively participates in service to the college outside the classroom.	
12) Other	