

Certificate

Accounting

Year 1

1st Semester			Credit	Contact	√
ACCT	101	Accounting Principles I	4	4	
BUSN	160	Introduction to Business	3	3	
BUSN	004	Business Elective 4 Credit	4	4	
CIS	101	Computer Concepts and Applications	4	4	
Total Hours:			15	15	

2nd Semester			Credit	Contact	√
ACCT	102	Accounting Principles II	4	4	
ACCT	105	Accounting with Computers	3	3	
ACCT	110	Payroll Accounting	3	3	
BUSN	003	Business Elective 3 Credit	3	3	
OIS	150	Word Processing Applications	4	4	
Total Hours:			17	17	

Program Total:	32	32
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Business Electives: Choose 7 credits from any ACCT, BUSN, CIS, ECON, or OIS courses.

Notes: ACCT 100 will be accepted as an elective only if taken prior to the successful completion of ACCT 101.
This map is intended to be used in conjunction with your academic advisor.