



Accounting Associate in Applied Science

About the Degree

The Associate in Applied Science in Accounting degree is designed to enable students to gain entry level employment in the accounting field and work as a bookkeeper, accounting clerk, and more. This degree is designed for students who do not wish to transfer to a four-year college. In this program, students will learn basic business, accounting, and computer knowledge that can help them succeed in the workforce.

Career Options

Graduates of the Associate in Applied Science in Accounting program will be eligible for entry-level employment in areas such as:

- Bookkeeping
- Accounting Clerk/Assistant
- Tax preparation
- Office Management
- Payroll administration



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A ACCOUNTING

Course Information

Students must complete all general education requirements and all specific program requirements. It is strongly advised that students consult with their Bay College advisor prior to scheduling courses.

General Education Requirements for Degree

Category	Required Courses	Required Credit Hours
English	ENGL101	3
Math	BUSN177 OR MATH106	3/4
XXXXxxx	Social/Behavioral Sciences or Humanities	3
XXXXxxx	General Education Electives (choose 2)	6
	TOTAL CREDITS	minimum 15

Program Requirements for Degree

Course Number	Course Name	Credit/Contact Hours
ACCT-101	Accounting Principles I	4/4
ACCT-102	Accounting Principles II	4/4
ACCT-105	Accounting with Computers	3/3
ACCT-110	Payroll Accounting	3/3
ACCT-210	Intermediate Accounting I	4/4
ACCT-211	Intermediate Accounting II	4/4
ACCT-215	Cost Accounting	4/4
BUSN-195	Business Communications	3/3
CIS-101	Computer Concepts & Applications	4/4
CIS-122	Microsoft Access	1/1
CIS-130	Spreadsheet Applications	3/3
CIS-150	Word Process Applications	4/4
XXXX-xxx	Co-Op/Internship* or Approved Elective	6/6
	TOTAL CREDITS	minimum 47

*All Internships and Co-ops require that the student pass a criminal background check