

## LEARNING OUTCOMES

Associate in Applied Science (AAS) Program: Accounting

Upon completion of this program, students will be able to:

- 1. Prepare financial statements in accordance with Generally Accepted Accounting Principles (GAAP).
- 2. Record cost accounting transactions and prepare appropriate production reports.
- 3. Process a payroll by maintaining payroll records, preparing payroll journal entries, and completing various quarterly and annual tax forms.
- 4. Use critical thinking skills to analyze financial data on the financial statements.
- 5. Perform all steps in the accounting cycle for service, merchandising, and manufacturing operations for sole proprietorships, partnerships and corporations.
- Demonstrate ability to use computer hardware and software at a level sufficient to meet expectations for entry level employees at small to medium size accounting firms.