Know Your Surroundings!

Crime can happen anywhere. Protect yourself, others, and property by staying alert, safety-conscious and informed. Trust your instincts--if something doesn't feel right, it probably isn't.

Be AWARE
Pay ATTENTION
and CARE

Bay College

Crime Prevention Safety Information

Bay de Noc Community College
2001 North Lincoln Road
Escanaba, MI 49829

Phone: 800-221-2001
E-mail: safety@baycollege.edu

Student Success, Culture of Success, Community Success
SAFETY TIPS

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**Signs of Suspicious Behavior**

- Attempting to enter a residence or vehicle without the proper access.
- Body language that suggests being watched or chased.
- Forcibly attempting to enter a locked vehicle or building.
- Transactions conducted from vehicles, especially near schools or parks.
- One or more persons sitting in a parked car closely scanning an area.
- A person seemingly forced into a vehicle.
- An individual displaying unusual mental or physical symptoms.
- Unusual noises, including gunshots, screaming, sounds of fighting, barking dogs or anything suggesting foul play, danger or illegal activity.

**Jogging Safety**

- Jog with a companion in familiar and public areas facing traffic.
- Do not jog after dark.
- Vary your route and pattern.
- Remain alert. Don’t wear stereo earplugs or headphones.
- If you think you are being followed, go to a well-lit public area, store or residence and draw attention to yourself.
- Wear bright clothing.
- Do not jog near bushes and structures where someone could hide.

**Vehicle Safety and Security**

- Keep windows rolled up and doors locked.
- Park in well-lit and well-traveled areas.
- Have your keys ready when approaching your vehicle and look in your back seat before entering.
- Make sure your car runs well and always has plenty of gas.
- Keep a charged cell phone with you when driving.
- If you park in a University garage, keep your access card in your wallet rather than inside the vehicle. Immediately report lost or stolen access cards.

**Office Safety and Security**

- Request identification from unescorted visitors and unknown repair/delivery personnel. Contact University Police immediately if a person appears suspicious or refuses to show identification.
- When alone, avoid entering an elevator that is occupied by a stranger. If unavoidable, stand near the controls and locate the emergency or alarm button. If you are assaulted, hit the emergency or alarm button, and press as many floor buttons as possible.
- Take time to familiarize yourself with building evacuation and fire safety plans.
- Secure computers and other valuable equipment with lock-down devices from the University’s Facilities Management department.

**Residence Safety and Security**

- Always lock your door—even during short naps in your room. Keep your door locked when leaving your residence.
- Do not prop secured doors open or let non-residents follow you in.
- Take time to familiarize yourself with building evacuation and fire safety plans.
- Keep an accurate key possession log and recover keys from staff or students who no longer need them.
- Report stolen keys to University Police and lost keys to Facilities Management.

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