

Accounting

Associate in Applied Science Degree

Why Accounting?

The Associate in Applied Science in Accounting degree is designed to enable students to gain entry level employment in the accounting field and work as a bookkeeper, accounting clerk, and more. In this program, students learn basic business, accounting, and computer knowledge that will help them succeed in the workforce. An accounting transfer degree is also available for students wishing to further their studies in accounting.

Why Bay College?

The [Accounting program](#) at Bay College helps students develop a general knowledge of accounting to attain an entry level position in the field of accounting. The program will provide the business, accounting, computer knowledge and skills required to perform duties as a bookkeeper or accounting clerk. Students may further enhance their employability options by completing a transfer Accounting degree.

Beyond Bay College

Students interested in transferring to a four-year institution to obtain a bachelor's degree or higher may find opportunities in the following areas of study:

- **Accounting**
- **Business Administration**
- **Information Systems**

Career Opportunities

Graduates of the Associate in Applied Science in Accounting program will be eligible for entry-level employment in areas such as:

- **Bookkeeping**
- **Accounting Clerk/Assistant**
- **Tax preparation**
- **Office Management**
- **Payroll administration**

Contact

Bay College
2001 N Lincoln Rd
Esanaba, MI 49829

Bay College West Campus
2801 N US 2
Iron Mountain, MI 49801

Office of Admissions
906-217-4010
admissions@baycollege.edu



baycollege.edu

Accounting, AAS

Award Granted Upon Completion: Associate in Applied Science in Accounting
Credits/Contacts Required: 62/62

Major code: 03/302
CIP Code: 520301

General Education Requirements (Min. 15 Credits)

Course #	Course Name	Cr
ENGL 101	Rhetoric & Composition	3
BUSN 177	Mathematics of Business	3*
XXXX xxx	Social/Behavioral Science or Humanities Elective	3
XXXX xxx	General Education Electives	6

Requirements (Min. 47 Credits)

Course #	Course Name	Cr
ACCT 101	Accounting Principles I	4
ACCT 102	Accounting Principles II	4
ACCT 105	Accounting with Computers	3
ACCT 110	Payroll Accounting	3
ACCT 210	Intermediate Accounting I	4
ACCT 211	Intermediate Accounting II	4
ACCT 215	Cost Accounting I	4
BUSN 195	Business Communications	3
CIS 101	Computer Concepts & Applications	4
CIS 122	Microsoft Access	1
CIS 130	Spreadsheet Applications	3
OIS 150	Word Processing Applications	4
XXXX xxx	Co-Op/Internship or Approved Elective	6#

Suggested Sequences Per Semester

First Semester

Course #	Course Name	Cr/Ct
ACCT 101	Accounting Principles I	4
BUSN 177	Mathematics of Business	3*
CIS 101	Computer Concepts & Applications	4
CIS 122	Microsoft Access	1
ENGL 101	Rhetoric & Composition	3

First Semester Total - Credit(s): 15 | Contacts: 15

Second Semester

Course #	Course Name	Cr/Ct
ACCT 102	Accounting Principles II	4
ACCT 110	Payroll Accounting	3
BUSN 195	Business Communications	3
CIS 130	Spreadsheet Applications	3
OIS 150	Word Processing Applications	4

Second Semester Total - Credit(s): 17 | Contacts: 17

Third Semester

Course #	Course Name	Cr/Ct
ACCT 105	Accounting with Computers	3
ACCT 210	Intermediate Accounting I	4
ACCT 215	Cost Accounting I	4
XXXX xxx	Social & Behavioral Sciences/Humanities Elective	3/3

Third Semester Total - Credit(s): 14 | Contacts: 14

Fourth Semester

Course #	Course Name	Cr/Ct
ACCT 211	Intermediate Accounting II	4
XXXX xxx	Co-op/Internship or Approved Elective	6/6#
XXXX xxx	General Education Electives	6/6

Fourth Semester Total - Credit(s): 16 | Contacts: 16

Note(s)

* Other mathematics credits may be accepted in the circumstances where a student has changed programs.

Keyboarding skills are necessary for the successful completion of this degree. Students may demonstrate keyboarding proficiency by passing the keyboarding test available in the Student Computing Center. Students without prior keyboarding experience should enroll in OIS 090 - Beginning Keyboarding.

Students are encouraged to complete a Co-Op/Internship to fulfill program elective credits. All Co-Op/Internships must be approved by an advisor and may require that the student pass a criminal background check. Students may also fulfill this requirement by completing 6 credits from any combination of ACCT, BUSN, CIS, ECON, HMG, or OIS courses. ACCT 100 will be accepted as an elective only if taken prior to successful completion of ACCT 101.