

Certified Medical Assistant

Certificate

Why Certified Medical Assistant?

Medical Assistants are multi-skilled allied health professionals that work under the direction of practitioners in ambulatory settings such as medical offices and clinics. Medical assistants are part of a multi-disciplinary healthcare delivery team and performs administrative duties and clinical procedures.

Why Bay College?

The [Certified Medical Assistant certificate program](#) at Bay College will prepare you to take a national certification exam and earn your Certified Medical Assistant credential. Bay College is beginning a new and exciting 3-semester program in Medical Assisting.

Beyond Bay College

Though the study tract for Medical Assisting differs from that of Nursing, many medical assistants return to Bay College to pursue an associate degree in nursing or as a paramedic.

Career Opportunities

The Medical Assistant educational tract prepares students to seek employment in multiple hospital and clinic settings.

Contact

Bay College

2001 N Lincoln Rd
Escanaba, MI 49829

Bay College West Campus

2801 N US 2
Iron Mountain, MI 49801

Office of Admissions

906-217-4010
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baycollege.edu



Certified Medical Assistant, Certificate

Award Granted Upon Completion: Certified Medical Assistant
Certificate
Credits/Contacts Required: 40/51

Major code: 04/475
CIP Code: 510802

Program Requirements

Course #	Course Name	Cr
CMAC 100	Clinical Law and Ethics	3
CMAC 102	Clinical Safety and Infection Control	2
CMAC 104	Clinical Communication	3
CMAC 106	Clinical Office Practice and Procedures	2
CMAC 108	Human Body and Disease	3
CMAC 110	Clinical Medication Administration	3
CMAC 112	Clinical Nutrition	2
CMAC 204	Medical Assistant Review and Practical	2
CMAC 272	Medical Assistant Externship	4
HLTH 118	Medical Terminology I	3
HLTH 135	Obtaining a Blood Specimen	2
HLTH 146	First Aid/Basic Life Support for Healthcare Providers	1
OIS 170	Electronic Medical Office Records	3
OIS 220	Medical Insurance Billing	3
OIS 270	Health Information Management	3

Suggested Sequences Per Semester

First Semester

Course #	Course Name	Cr/Ct
CMAC 100	Clinical Law and Ethics	3
CMAC 102	Clinical Safety and Infection Control	2
HLTH 118	Medical Terminology I	3
HLTH 146	First Aid/Basic Life Support for Healthcare Providers	1
OIS 170	Electronic Medical Office Records	3
OIS 220	Medical Insurance Billing	3
First Semester Total - Credit(s): 15 Contacts: 19		

Second Semester

Course #	Course Name	Cr/Ct
CMAC 104	Clinical Communication	3
CMAC 106	Clinical Office Practice and Procedures	2
CMAC 108	Human Body and Disease	3
CMAC 110	Clinical Medication Administration	3
OIS 270	Health Information Management	3
Second Semester Total - Credit(s): 15 Contacts: 19		

Third Semester

Course #	Course Name	Cr/Ct
CMAC 112	Clinical Nutrition	2
CMAC 204	Medical Assistant Review and Practical	2
CMAC 272	Medical Assistant Externship	4
HLTH 135	Obtaining a Blood Specimen	2
Third Semester Total - Credit(s): 10 Contacts: 13		